

TAE40122 Certificate IV in Training & Assessment

NDA Training Tasmania is offering a Certificate IV in Training and Assessment – TAE40122, via face-to-face classroom training sessions.

The TAE40122 (or recognised equivalent) is a requirement for any individual who is delivering training and assessment services in the vocational education and training (VET) sector.

The training will be delivered in Hobart and Launceston and will involve 12 days of classroom training, plus a three-day block of observations, starting in February 2025.

There may be some funding available for those currently working in an RTO.

It is essential that you are able to commit to attending ALL TRAINING DAYS to be eligible to enrol into the program.

Why NDA?

NDA is a 100% locally owned and operated Registered Training Organisation (RTO) and has been providing training to the Tasmanian community for over 35 years.

Entry Requirements

Those entering this program must be able to demonstrate vocational competency in their proposed training area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding the relevant units of competency or qualification. NDA requires learners to be able to fulfil the following requirements:

- Have access to your own portable computer during the workshops (PC or Mac only) with Adobe Reader, Microsoft Word and access to your work email
- Have a reasonable level of language, literacy and numeracy skills
- Have an intermediate level of technology skills
- Be able to attend ALL training days as per the below dates.
- Be able to commit to completing approx. 5-10 hours of post-course work, in between each of the training workshops.

How is the Qualification Delivered?

The Certificate IV in Training and Assessment is made up of 12 Units (6 Core and 6 Elective) of competency. These units will be delivered during twelve days of classroom training, followed by three days of observations. Learners will be required to complete approximately 5-10 hours of work in between each workshop.



Classroom Delivery Sessions

Below is the classroom delivery schedule for the training component of the qualification.

Unit Code and Title	NDA Course	Duration
TAEPDD401 – Work effectively in the VET sector	<i>Workshop 1</i>	2 Days
BSBAUD412 – Work within compliance frameworks	Introduction to VET	
TAEDES411 – Use nationally recognised training products to meet vocational training needs	<i>Workshop 2</i>	3 days
TAEDES412 – Design and develop plans for vocational training	Learning Design	
TAEDEL311 – Provide work skill instruction	<i>Workshop 3</i>	3 days
TAEDEL411 – Facilitate vocational training	Training Delivery	
TAEDEL412 – Facilitate workplace-based learning		
TAEDEL414 – Mentor in the workplace		
BSBTEC303 – Create electronic presentations		
BSBCMM411 – Make presentations		
TAEASS412 – Assess competence	<i>Workshop 4</i>	4 days
TAEASS413 – Participate in assessment validation	Assessment	
<i>Observation Workshop</i> : Learners will attend three days of observation and assessment.	<i>Observation Workshop</i>	3 days

2025 Course Dates

HOBART

4 - 5 February

25 - 27 February

8 - 10 April

19 - 22 May

LAUNCESTON

11 - 12 February

4 - 6 March

15 - 17 April

2 - 5 June

Next Steps

Please email Janelle on bookings@nda.com.au or call 03 6334 4910 for further information.

