



NDA

TRAINING TASMANIA

nurture - develop - achieve

Managing Change

Course Cost

\$ 395

Duration

1 Day

Locations

- Hobart
- Launceston
- Ulverstone

Course Dates

Course dates can be found on the training calendar on the NDA website:

www.nda.com.au

If there are no dates listed, please email:

bookings@nda.com.au

to express interest in the course.

More Information

For more information on any of our courses or services please email:

bookings@nda.com.au

or visit the NDA website at:

www.nda.com.au

National Competency Standard

BSBSTR401 – Promote innovation in team environments

Prerequisites

There are no pre-requisites for this course.

Course Objectives

The course teaches personal and technical change management skills, and uses those skills to facilitate the planning of change within the client organisation.

On completion of the course clients will have a sound grasp of basic change management principles and be able to apply those skills in a real world environment.

Learning Outcomes

- Identify the fundamentals of change management
- Understand how change may be perceived by those affected by it and how to manage change in an appropriate way
- Prepare and plan for change
- Carry stakeholders with you
- Implement change
- Evaluate the success of change

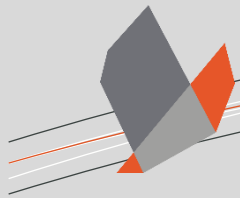
Optional Assessment

This course is part of a nationally recognised training program. Participants who successfully complete the optional assessment component of this course will receive a Statement of Attainment for the unit of competency aligned to the training course.

Exercises and activities completed during the course will be used as evidence towards unit competency.

Participants who choose not to be assessed will receive a Certificate of Attendance.

PER UNIT FEE: \$195



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Managing Change Course Content

RTO Provider:60034

NDA Launceston

Level 1, 65 St John Street
Launceston TAS 7250
03 6334 4910

NDA Hobart

Level 3, 110 Collins Street
Hobart TAS 7000
03 6224 2660

NDA North West

4B, 21 Alexandra Road
Ulverstone TAS 7315
03 6423 4547

Private Training

This training can be delivered as a private course for your organisation and can be customised for your needs. The training can be delivered either on-site or at NDA.

Please contact us for further information and to be provided with a quote.

Preparing for Change

- Defining Your Strategy
- Building the Team

Identifying the WIFM

- What's in it for Me?
- Building Support

Understanding Change

- Influences on Change
- Common Reactions to Change
- Tools to Help the Change Process

Leading and Managing the Change

- Preparing and Planning
- Delegating
- Keep the Lines of Communication Open
- Coping with Pushback

Gaining Support

- Gathering Data
- Addressing Concerns and Issues
- Evaluating and Adapting

Making it All Worthwhile

- Leading Status Meetings
- Celebrating Successes
- Sharing the Results and Benefits

Using Appreciative Inquiry

- The Four Stages
- The Purposes of Appreciative Inquiry
- Examples and Case Studies
- Bringing People to Your Side
- A Dash of Emotion
- Plenty of Facts
- Building Resiliency
- What is Resiliency?
- Why is It Important?
- Five Easy Steps for the Leader and the Individual

Building Flexibility

- What is Flexibility?
- Why is it Important?
- Five Easy Steps for the Leader and the Individual