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# Certificate IV in Training and Assessment

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National Competency Standard  
Training Package TAA40104 – Certificate IV in Training and Assessment



## Aim

This course is aimed at providing participants with the skills to plan, conduct and review assessments in accordance with an assessment procedure within a specific context, additionally with the skills to plan, deliver and review structured training, for the purpose of developing competency on a one-to-one or small group basis.

## Audience

The audience for this course is anyone who is required to assess trainees in the workplace for competency against industry/enterprise standards, or other standards of performance, and additionally required to design and present training sessions in the workplace.

## Duration

Six and a half days.

## Optional Assessment

**This is a nationally recognised training program.** Participants who successfully complete the optional assessment component of this course will receive a Certificate IV in Training and Assessment. Participants who choose not to be assessed will receive a Certificate of Attendance.

The assignments are completed in the participant's own time.

## Course Content

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TAAENV401A Work effectively in vocational education and training

TAAENV402A Foster and promote an inclusive learning culture

TAAENV403A Ensure a healthy and safe working environment

TAADES401A Use training packages to meet client needs

TAAASS404A Participate in assessment validation

TAADES402A Design and develop learning programs

TAADEL401A Plan and organise group-based delivery

TAADEL403A Facilitate individual learning

TAADEL404A Facilitate work-based learning

TAAASS401A Plan and organise assessment

TAAASS402A Assess competence

TAAASS403A Develop assessment tools

TAADEL301A Provide training through instruction and demonstration of work skills

TAADEL402A Facilitate group-based learning