
Certificate IV in Training and Assessment TAE40110

Description

This qualification is suitable for people who are currently working in or wish to enter the training and development field at an operational level. The aim of this course is to provide people for whom training is a large part of their job with the knowledge and skills required to develop, deliver and assess training programs for employees in an enterprise or industry. The TAE40110 Certificate IV in Training and Assessment specifies the competencies required to deliver training in an industry area of subject matter expertise, and to conduct competency-based assessment in a range of contexts. Job roles associated with this qualification relate to the delivery of training and assessment of competence within the VET sector. Possible job titles and roles relevant to this qualification include enterprise trainer, enterprise assessor, registered training organisation (RTO) trainer, RTO assessor, training adviser or training needs analyst and/or vocational education teacher.



Requirements

The TAE40110 Certificate IV in Training and Assessment comprises ten units packaged as seven core units plus three elective units.

Pathways

After achieving TAE40110 Certificate IV in Training and Assessment, candidates may undertake TAA50104 Diploma of Training and Education or may choose to undertake TAE70110 Vocational Graduate Certificate in Adult Language, Literacy and Numeracy Practice.

Duration

Six months full-time or part-time equivalent.

On-The-Job Training

Much of the training is delivered on-the-job through carrying out appropriate work tasks, reading, interacting with colleagues and completing useful project work. You will only need to attend off-the-job training if a competency cannot be acquired satisfactorily at the workplace.

Units

Core – 7 units

TAEASS401A	Plan assessment activities and processes
TAEASS402A	Assess competence
TAEASS403A	Participate in assessment validation
TAEDEL401A	Plan, organise and deliver group-based learning
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDES401A	Design and develop learning programs
TAEDES402A	Use training packages and accredited courses to meet client needs

Electives – choose three units

TAEASS301A	Contribute to assessment
TAEASS502A	Design and develop assessment tools
TAEDEL301A	Provide work skill instruction

TAEDEL403A	Coordinate and facilitate distance-based learning
TAEDEL404A	Mentor in the workplace
TAEDEL501A	Facilitate e-learning
TAELLN401A	Address adult language, literacy and numeracy skills
TAETAS401A	Maintain information requirements of training and/or assessment organisations
BSBAUD402A	Participate in quality audit
BSBCMM401A	Make a presentation
BSBLED401A	Develop teams and individuals
BSBMKG413A	Promote products and services
BSBREL402A	Build client relationships and business networks
BSBRES401A	Analyse and present research information