
Certificate IV in Information Technology (General) ICA40105

Description

This qualification provides the skills and knowledge for an individual to be competent in a range of ICT fields at Certificate IV level. The qualification has a strong core ICT base sharing the same core competencies as several other IT qualifications of the same level. Depending on the stream chosen, this qualification offers pathways into a number of IT qualifications at Diploma level.

Prerequisites

BSBCM106A Follow workplace safety procedures	ICAW2001A Work effectively in an IT environment
ICAU1128A Operate a personal computer	ICAW2002A Communicate in the workplace
ICAU2006A Operate computing packages	ICAU2013A Integrate commercial computing packages
ICAU2231A Use computer operating system	ICAU2005A Operate computer hardware
ICAD2012A Design organisational documents using computing packages	

Requirements

Participants must successfully complete 23 units of competency including 8 common units, 9 specialist core units plus 6 elective units.

Duration

Two years full-time; four years part-time.

On-The-Job Training

Much of the training is delivered on-the-job through reading, interacting with colleagues and completing useful project work. You only need to attend off-the-job training if a competency cannot be acquired at the workplace.

Recognition of Current Competencies (RCC)

You may already have many of the skills required to qualify for this qualification. There is no need to be trained in things you can already do. NDA will assess current skills and give recognition for relevant competencies.

Units

8 Common Core Units

ICAB4225A Automate processes	ICAD4043A Develop and present a feasibility report
ICAD4217A Create technical documentation	ICAT4221A Locate equipment, system and software faults
PSPPM402B Manage simple projects	ICAW4214A Maintain ethical conduct
ICAA4041A Determine and confirm client business expectations and needs	BSBCM304A Contribute to personal skill development and learning

9 Specialist Core Stream Units

Choose 3 units from any 3 of the following specialist core streams:

Software	Client Support
Hardware / Operating Systems	Communications / Documentation
Analysis / Management	Multimedia Stream
Networking	

**3 Elective Units from the Specialist Core Units (above) or Other Specialist Stream Units; plus
3 Elective Units Chosen from the Following Sources:**

- any of the above core or elective streams; and / or
- elsewhere in the ICA05 package Certificate III, IV or Diploma (max 2 units from cert III); and / or
- any other training package at Certificate or Diploma based on documented industry or enterprise needs.