
Diploma of Management BSB51107

Description

This qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organisational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and couple an informed perspective of the specific work requirements with their managerial approaches. It requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work and/or the work of a team.



Job roles and titles vary across different industry sectors; however a manager would be relevant for this qualification.

Qualification Pathways

There are no prerequisite requirements for individual units of competency. Preferred pathways for candidates considering this qualification include:

- after achieving the BSB40807 Certificate IV in Frontline Management or other relevant qualification/s OR
- providing evidence of competency in the majority of units required for the BSB40807 Certificate IV in Frontline Management or other relevant qualification/s, OR
- with vocational experience but without formal supervisor or management qualification.

Examples of job roles for candidates seeking entry based upon their vocational experience could include; coordinator, leading hand, supervisor or team leader. This breadth of experience would equate to the competencies required to undertake this qualification.

After achieving the BSB51107 Diploma of Management, candidates may undertake BSB60407 Advanced Diploma of Management, or a range of other Advanced Diploma qualifications.

Qualification Rules

5 Core Units + 3 Elective Units = 8 Units

Training & Recognition of Current Competencies (RCC)

Much of the training is delivered on-the-job through reading, interacting with colleagues and completing useful project work. You only need to attend off-the-job training if a competency cannot be acquired at the workplace.

You may already have many of the skills required to qualify for this qualification. There is no need to be trained in things you can already do. NDA will assess current skills and give recognition for relevant competencies.

Core Units – choose 5 units from this list:

BSBCUS501A	Manage quality customer service
BSBFIM501A	Manage budgets and financial plans
BSBINM501A	Manage an information or knowledge management system
BSBLED501A	Develop a workplace learning environment
BSBMGT502B	Manage people performance
BSBMGT515A	Manage operational plan
BSBMGT516A	Facilitate continuous improvement
BSBOHS509A	Ensure a safe workplace
BSBPMG510A	Manage projects
BSBRISK501A	Manage risk
BSBWOR501A	Manage personal work priorities and professional development

BSBWOR502A Ensure team effectiveness

Elective Units - choose 3 from core or those below:

BSBCOM503A	Develop processes for the management of breaches in compliance requirements
BSBFRA502B	Manage a franchise operation
BSBHRM402A	Recruit, select and induct staff
BSBHRM503A	Manage performance management systems
BSBHRM504A	Manage workforce planning
BSBSUS501A	Develop workplace policy and procedures for sustainability
BSBWRK509A	Manage industrial relations