

---

# Diploma of Human Resources BSB50607

---

## Description

This qualification reflects the role of individuals who possess a sound theoretical knowledge base in human resources management and demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area. Typically they would have responsibility for the work of other staff. Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include: Human Resource Advisor; Human Resources and Change Manager; Human Resources Consultant; Human Resources Manager; Senior Human Resources Officer.



## Qualification Pathways

There are no prerequisite requirements for individual units of competency. Preferred pathways for candidates considering this qualification include:

- after achieving the BSB41007 Certificate IV in Human Resources or other relevant qualification/s OR
- providing evidence of competency in the majority of units required for the BSB41007 Certificate IV in Human Resources or other relevant qualification/s, OR
- with vocational experience in human resource management, but without formal qualifications.

After achieving the BSB50607 Diploma of Human Resources Management, candidates may undertake BSB60407 Advanced Diploma of Human Resources Management, or a range of other Advanced Diploma qualifications.

## Qualification Rules

3 Core Units + 5 Elective Units = 8 units

## Training & Recognition of Current Competencies (RCC)

Much of the training is delivered on-the-job through reading, interacting with colleagues and completing useful project work. You only need to attend off-the-job training if a competency cannot be acquired at the workplace. You may already have many of the skills required to qualify for this qualification. There is no need to be trained in things you can already do. NDA will assess current skills and give recognition for relevant competencies.

---

### 3 Core units

#### Human Resource Management

BSBHRM501A Manage human resources services  
BSBHRM503A Manage performance management systems  
BSBHRM504A Manage workforce planning

### 5 elective units

**3 elective units** must be selected from the elective units listed below.

**The remaining 2 elective units** may be selected from the elective units listed below, or any currently endorsed Training Package or accredited course. If not listed below, 1 unit may be selected from either a Certificate IV or Advanced Diploma qualification.

#### Human Resource Management

BSBHRM502A Manage human resources management information systems

BSBHRM505A Manage remuneration and employee benefits  
BSBHRM506A Manage recruitment, selection and induction processes  
BSBHRM507A Manage separation or termination  
BSBHRM509A Manage rehabilitation or return-to-work programs  
BSBHRM510A Manage mediation processes

#### Learning and Development

BSBLED502A Manage programs that promote personal effectiveness

#### Sustainability

BSBSUS501A Develop workplace policy and procedures for sustainability

#### Workplace Relations

BSBWRK509A Manage industrial relations