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# Diploma of Human Resources BSB50607

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## Description

This qualification reflects the role of individuals who possess a sound theoretical knowledge base in human resources management and demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area.

Typically they would have responsibility for the work of other staff. Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include: Human Resource Advisor; Human Resources and Change Manager; Human Resources Consultant; Human Resources Manager; Senior Human Resources Officer.



## Qualification Pathways

There are no prerequisite requirements for individual units of competency. Preferred pathways for candidates considering this qualification include:

- after achieving the BSB41007 Certificate IV in Human Resources or other relevant qualification/s OR
- providing evidence of competency in the majority of units required for the BSB41007 Certificate IV in Human Resources or other relevant qualification/s, OR
- with vocational experience in human resource management, but without formal qualifications.

After achieving the BSB50607 Diploma of Human Resources Management, candidates may undertake BSB60407 Advanced Diploma of Human Resources Management, or a range of other Advanced Diploma qualifications.

## Qualification Rules

3 Core Units + 5 Elective Units = 8 units

## Training & Recognition of Current Competencies (RCC)

Much of the training is delivered on-the-job through reading, interacting with colleagues and completing useful project work. You only need to attend off-the-job training if a competency cannot be acquired at the workplace. You may already have many of the skills required to qualify for this qualification. There is no need to be trained in things you can already do. NDA will assess current skills and give recognition for relevant competencies.

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### 3 Core Units:

BSBHRM501A	Manage human resources services
BSBHRM503A	Manage performance management systems
BSBHRM504A	Manage workforce planning

### Choose 5 Elective Units – at least 3 from list below:

BSBHRM502A	Manage human resources management information systems
BSBHRM505A	Manage remuneration and employee benefits
BSBHRM506A	Manage recruitment, selection and induction processes
BSBHRM507A	Manage separation or termination
BSBHRM509A	Manage rehabilitation or return-to-work programs
BSBHRM510A	Manage mediation processes
BSBLED502A	Manage programs that promote personal effectiveness
BSBWRK509A	Manage industrial relations

The **other 2 electives** may be selected from the remaining units listed above, the BSB07 Business Services Training Package or any other currently endorsed national Training Package. If not listed above, 1 unit may be selected from either a Certificate IV or Advanced Diploma qualification.