
OH&S in the Workplace

National Competency Standard (BSB07)
BSBOHS407A Monitor a safe workplace



Aim

This course introduces the Occupational Health and Safety responsibilities of employees with supervisory roles to implement and monitor the organisation's OH&S policies, procedures and programs to meet legislative requirements.

Audience

This course is aimed at staff responsible for implementing and monitoring OH&S policies, procedures and programs in organisations.

Duration

One day.

Course Outcomes

1. Incorporate OH&S policy and procedures in the workplace.
2. Support participative arrangements for managing OH&S.
3. Support organisational procedures for providing OH&S.
4. Identify and deliver training in OH&S.
5. Control hazards and risks in the work area.

Optional Assessment

This is a nationally recognised training program. Participants who successfully complete the optional assessment component of this course will receive a Statement of Attainment for the unit of competency outlined above. The assessment comprises a case study assignment designed to demonstrate competence. Participants who choose not to be assessed will receive a Certificate of Attendance.

The case study assignment is completed in the participant's own time.

Course Content

OH&S in the Workplace

- OH&S in the workplace
- Roles and responsibilities
- OH&S legislation and requirements
- OH&S policies and procedures
- Workplace hazards
- Providing OH&S information to work groups

Contributing to OH&S in the Workplace

- Participating in OH&S issues
- Encouraging contributions
- Following things through

OH&S Training

- Identifying training needs
- Providing training in OH&S
- Coaching and mentoring

Hazards and Risks

- Advising management on OH&S hazards and risks
- Controlling risks
- Recording and reporting incidents